



Early Years Practitioner Level 2+ Job Description

Post Title:	Early Years Practitioner – Level 2+
Purpose:	<ul style="list-style-type: none"> ● To provide a high standard of physical, emotional, social and intellectual care for children in the setting. ● To be part of an EYFS team, where each member uses their relevant skills to ensure the efficient running of the nursery and reception classes in the school. ● To work as part of a team in order to provide an enabling, stimulating environment in which children can play and learn. ● To build strong relationships with parents in order to meet the needs of all children.
Reporting to:	Nursery Manager
Salary/Grade:	1B/6 to 2/15
Hours:	8.30am – 3.30pm
Disclosure level	Enhanced
MAIN (CORE) DUTIES	
Supporting the pupil	<ul style="list-style-type: none"> ● To effectively deliver the Early Years Framework and ensure that each child’s potential is fully developed in a social, physical, psychological and cultural sense and their development both as an individual and as a member of a group, is paramount at all times. ● To share responsibility for the preparation of a stimulating and caring environment, with due regard to all aspects of Health and Safety and takes into account the interests of the children. ● To participate in planning and organising appropriate play and educational activities. ● Enable children to make the transition from dependence to independence. ● Enable children to make choices, develop their own ideas and take responsibility for their own actions. ● To observe, assess and contribute to any discussions about each child’s progress. ● To be aware of own practice and keeping up with current trends in education. ● Attending relevant courses when possible, in accordance with priorities in the School Development Plan. ● In carrying out the tasks in this job description you have a duty (under Health & Safety legislation) to take reasonable care for the health and safety of yourself and that of others. This implies taking positive steps to monitor and maintain a safe and secure working environment ● To continuously develop your own role, taking responsibility for identifying and addressing training and development needs.

Supporting school	<ul style="list-style-type: none"> ● Where appropriate to foster links between home and school ● To liaise, consult and advise with other members of the team and outside agencies, regarding the child's progress ● To contribute to review meetings, where appropriate ● To participate in relevant professional development ● To work actively to overcome and prevent discrimination on the grounds of race, religion, gender, disability, sexuality and status. ● To be aware of and follow the school's policies and procedures ● To maintain confidentiality about home – school / pupil- teacher/ school – work matters ● To complete any other relevant tasks as directed by the supervisor.
Supporting the SENco	<ul style="list-style-type: none"> ● To help and support the SENco in delivering a suitable programme of activities for the child's individual development, both indoors and out. ● To assist in making resources to support activities that have been advised by the SENco/outside agencies ● To provide feedback about the child's progress to the SENco, parents and outside agencies ● To report any problems about arrangements or incidents to the SENco or Supervisor
<p>Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.</p> <p>Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description</p> <p>Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.</p> <p>Employees are expected to maintain a standard of dress conducive to their position as professionals and in setting an example to students.</p>	
<p>This job description is current at the date shown, but following consultation with you, may be changed to reflect or anticipate changes in the job which are commensurate with the salary and job title.</p>	

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